

# APPLICATION FOR EMPLOYMENT

## PERSONAL INFORMATION

DATE OF APPLICATION: \_\_\_\_\_

Name: \_\_\_\_\_ Social Security Number \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street (Apt) City/State Zip

Contact Information: \_\_\_\_\_  
Home Telephone Mobile Telephone Email

Are You 18 Years or Older? \_\_\_\_\_ How Did You Learn About Our Company? \_\_\_\_\_

Position Sought: \_\_\_\_\_ Available Start Date: \_\_\_\_\_

Desired Hourly Pay Range: \_\_\_\_\_ (If specific amount not listed will assume minimum wage) Are You Currently Employed? \_\_\_\_\_

## EDUCATION

	Name & Location	Graduate? – Degree?	Major / Subject of Study
High School			
College or University			
Specialized Training / Trade			
Other Education			

MILITARY SERVICE: Yes No (circle one)

OTHER SKILLS:

Professional Licenses, Certifications or Registrations: \_\_\_\_\_

Please List Special Skills Which Could Be Useful for This Company:

Do you have a valid driver's license? Yes / No

Do you have your own transportation? Yes / No

Are you afraid of heights? Yes / No

Can you work on a ladder? Yes / No

Are you able to lift 50 pounds or more? Yes / No

Do you know how to read a tape measure? Yes / No

## PERSONAL REFERENCES (NOT RELATIVES):

Name	Address	Telephone	Occupation	Years Known
Name	Address	Telephone	Occupation	Years Known
Name	Address	Telephone	Occupation	Years Known

**EMPLOYMENT HISTORY**

Employer: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Work Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Position: \_\_\_\_\_ Duties Performed: \_\_\_\_\_ Pay Rate: \$ \_\_\_\_\_  
Supervisor's Name and Title: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Work Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Position: \_\_\_\_\_ Duties Performed: \_\_\_\_\_ Pay Rate: \$ \_\_\_\_\_  
Supervisor's Name and Title: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Work Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Position: \_\_\_\_\_ Duties Performed: \_\_\_\_\_ Pay Rate: \$ \_\_\_\_\_  
Supervisor's Name and Title: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Work Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Position: \_\_\_\_\_ Duties Performed: \_\_\_\_\_ Pay Rate: \$ \_\_\_\_\_  
Supervisor's Name and Title: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

**Information to the Applicant:**

\_\_\_ I certify that all answers given herein are true and complete to the best of my knowledge, and, in the event of employment, I understand that any false or misleading information given in my application or personal interview may result in termination.

\_\_\_ I authorize investigation of all statements contained in this application for employment as may be necessary for an employment decision.

\_\_\_ In the event of employment, I understand that I will be subject to a criminal and sex offender background check.

\_\_\_ If hired, I will be required to supply 2 forms of identification and may be required to participate in a drug test.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date